



**No.20-05/2009-Pers.II**  
**Bharat Sanchar Nigam Limited**  
**[A Government of India Enterprise]**  
**CORPORATE OFFICE**  
**PERSONNEL-II SECTION**  
**Bharat Sanchar Bhawan, 4th Floor, New Delhi - 110 001.**

Dated:- 11<sup>th</sup> September, 2012.

To

All Heads of Telecom Circles/  
Metro Districts/Maintenance Regions/  
Projects/Stores/BRBRAITT/ALTTC.  
All other Administrative Units,  
Bharat Sanchar Nigam Limited.

Sub:- Modification in the Scheme & Syllabus of LICE/Separate LICE of Personal Assistant of BSNL field units as per recommendations of the Committee constituted to suggest a comprehensive policy for review of result of failed SC/ST candidates and the changes to be made in the scheme and syllabus of the examination in order to bring uniformity – Reg.

In continuation of this office letters of even number dated 24.11.2011 & 29.11.2011 and as per the recommendation of the Committee constituted to go into the details of various instructions issued from time to time and suggest a comprehensive policy for review of result of failed SC/ST candidates and the changes to be made in the scheme and syllabus of the examination in order to bring uniformity, the number of errors permissible and the qualifying marks earlier indicated in the Scheme & Syllabus and in the clarification issued from time to time in respect of Personal Assistants of BSNL field units stands revised as under:


Para 1(i) & Para1(ii) of the clarification issued vide this office letter No.25-16/2007-Pers.II dated 6.10.2009 in r/o LICE/Separate LICE for promotion to the grade of Personal Assistants of BSNL field units are revised as under:

EXISTING	REVISED
<p>i) In the Scheme &amp; Syllabus for LICE for PAs(Field Units), the following clause is laid down as Note 4 below Note 3 as under:</p> <p>“The total number of marks kept for the Skill Test in Shorthand (Part ‘B’ of LICE) being 300, a candidate has to obtain at least 100 marks to qualify the test. This test, being of 5 minutes duration @ 100 wpm, the permissible limit of mistakes is 25 i.e. 5% of 500 words. Correspondingly, 8 marks are deducted for each mistake. Candidates, who have committed more than 5% mistakes (i.e. more than 25 mistakes) &amp; as a result scored less than 100 marks, are FAILED.”</p>	<p>i) In the Scheme &amp; Syllabus for LICE for PAs(Field Units), the following clause is laid down as Note 4 below Note 3 as under:</p> <p>“The total number of marks kept for Paper-II (i.e.Skill Test in Shorthand earlier called Part ‘B’ of LICE) being 300, an OC Candidate has to obtain at least 111 marks and SC/ST candidates at least 99 marks to qualify the test. This test, being of 5 minutes duration @ 100 wpm, the permissible limit of mistakes is 23 for OC candidate and 25 for SC/ST candidates. Correspondingly, 8 marks are deducted for each mistake. Candidates, who have committed more than 23 mistakes(in case of OC candidate) and 25 mistakes (in case of SC/ST candidates) and scored less than 111 marks (in case of OC candidates) and less than 99 marks (in case of SC/ST candidates) are FAILED.</p>

Contd. ---

<p>ii) In the Scheme &amp; Syllabus for Separate LICE for Group 'C' &amp; 'D' officials, the following clause is laid down as Note 4 below Note 3 as under:</p> <p>“The total number of marks kept for Skill Test in Shorthand (Part 'B' of LICE) being 300, a candidate has to obtain at least 60 marks to qualify the test. This test, being of 5 minutes duration @ 120 wpm, the permissible limit of mistakes is 30 i.e. 5%. Correspondingly, 8 marks are deducted for each mistake. Candidates, who have committed more than 5% mistakes (i.e. more than 30 mistakes) &amp; as a result scored less than 60 marks, are FAILED.”</p>	<p>ii) In the Scheme &amp; Syllabus for Separate LICE for Group 'C' &amp; 'D' officials, the following clause as laid down as Note 4 below Note 3 as under:</p> <p>“The total number of marks kept for Skill Test in Shorthand i.e. Paper-II (earlier called Part 'B' of LICE) being 300, an OC candidate has to obtain at least 111 marks and SC/ST candidate 99 marks to qualify the test. This test, being of 5 minutes duration @ 100 wpm, the permissible limit of mistakes is 23 for OC candidate and 25 for SC/ST candidate. Correspondingly, 8 marks are deducted for each mistake. Candidates, who have committed more than 23 mistakes (in case of OC candidate) and 25 mistakes (in case of SC/ST candidates) and scored less than 111 marks (in case of OC candidates) and less than 99 marks (in case of SC/ST candidates) are FAILED.</p>
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These changes are applicable to all the LICE/Separate LICE to be notified from the date of issue of this letter.

  
 (V.K.SINHA)

Assistant General Manager (Pers.II)  
 Tele No. 2303 7191

Copy to:

- 1.PPS to CMD, BSNL
- 2.PPS to All the Directors, BSNL Board.
- 3.Sr. GM(Estt)/Sr.GM(Rectt.)/PGM(BW).
- 4.General Secretary, Executive Association , BSNL
- 5.OL Section for Hindi Version.
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